

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN MEETING MINUTES**

**April 1, 2013**

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Town Administrator Michael Branley, Chief Bell

Also present: Judi Miller, Janet Quilty, John Arnold, Lisa Bourbeau, Kitty Houghton, Mike Tartalis, Betty Berhsing, BJ Carbee, and Polly Freese

**CALL TO ORDER:** Betsy called the meeting to order at 5:30 p.m.

**Appointments**

Mike stated Kevin Holdredge called and rescheduled for April 15 because he was meeting with Jack Moorhouse from Homeland Security to talk about the grant so he wanted to meet with the Board after that meeting.

Abigail stated she is recording the meeting.

**Items to Sign**

1. Payables Manifest for 4/1/13
2. Payroll Manifest for 4/1/13
3. Intent to cut for Map 9 Lot 6
4. Highway Safety Grants for speed patrol and DWI patrols – Betsy signed as the Chair of the Board of Selectmen and the Chair of the Highway Safety Committee
5. Yield tax assessment and report of cut for Map 9 Lot 6
6. Building Permit for pole barn and sheds for Map 6 Lot 54 & Lot 58 – it has been approved by Building Inspector Ed Hunter
7. Application for current use for Map 8 Lot 59 – it has been approved by Assessor Dave Marazoff
8. Notice of intent to excavate for Map 3 Lot 51
9. Special Permit application for Scoby Pond Milfoil Treatment – the Board authorized Betsy to sign the application

## **New Business**

1. Draft of the 2013 Town Meeting Minutes – the Board agreed they had not had a chance to review it yet
2. Junkyard license application for Map 5 Lot 55 – Mike asked if the Town usually has the Code Enforcement officer perform an inspection as part of the application process and the Board agreed they did not. The Board approved the license.
3. NH GFOA Conference – the Board agreed Mike could attend in May; there was a discussion about if the Treasurer wanted to attend.
4. Primex HR best practices seminar – Mike is attending on Wednesday
5. Scott stated he wanted to revisit the proposal that was made at Town Meeting for a 40 foot span that was recoverable for the 2<sup>nd</sup> NH Turnpike temporary bridge. There was a discussion about what the voters at Town Meeting had voted for. Scott stated he had heard from residents who felt the plan was changing from what people voted on at Town Meeting.

**MOTION:** Scott made a motion to revert to the temporary bridge plan presented by Kris Stewart at Town Meeting. No second.

## **Old Business**

1. Public Assistance Guidelines – Scott stated he still had reservations about the rental housing inspection. The Board agreed to consider this further and potentially meet with the staff and officials who would be performing the inspections.

**MOTION:** Abigail moved that the worker's compensation laws shall not apply to participants in the welfare work program, Seconded by Scott. All in favor.

**MOTION:** Betsy moved to approve the welfare guidelines excluding the housing inspection procedure, Seconded by Scott. All in favor

**MOTION:** Betsy moved to approve Public Assistance Work Program Policy, Seconded by Scott. All in favor.

## **Administrative Update**

Mike stated he had no update other than his weekly report.

## **Approval of Minutes**

The Board approved the minutes from the 3/28 meeting as written  
The Board approved the minutes from the 3/25 meeting as amended

## **Correspondence**

1. Weekly Administrative Report

2. Final health insurance rates from LGC
3. February Bank Reconciliation
4. NH Municipal Bond Bank
5. Notice from Aquatic Control Technology regarding the milfoil treatment on Scoby Pond
6. Notice from Antioch University about the Selectmen's Institute
7. Notice to Tax Collectors from the Board of Tax and Land Appeals sent over from Elaine
8. Chief Bell's weekly report for week ending 3/24
9. Notice regarding the Board of Tax and Land Appeals regarding the Public Service Appeal
10. Notice from Primex regarding the insurance claim for the Police Cruiser incident
11. Notice from Upton & Hatfield regarding the case against Sandra and Joseph Giza trying to set a date for mediation
12. Notice from Upton & Hatfield responding to the requested by our auditors
13. Notice from Capitol Alarm stating that they have expanded their services
14. Email from Judi Miller regarding an intent to cut

Abigail questioned if we should send a response to the Town of Nelson resident who had sent a letter about the ski area lights. Scott said he felt it should be discarded. Betsy said she had spoken to him and did not feel a response was needed.

The Board agreed to move their meeting time to 6:30 p.m. going forward, unless earlier start times are needed for appointments.

**NEXT BOARD OF SELECTMEN MEETING:** April 8 at 6:30 p.m.

**ADJOURNMENT:** Betsy adjourned the meeting at 6:15 p.m.

Respectfully Submitted by Michael Branley

Approved on April 8, 2013

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott S. Carbee

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Selectperson Abigail Arnold